

Minutes for Monthly Ridge Point Band Booster Club Meeting: September 12, 2017

In attendance: Ray Waters, Nisha Shah, Rachel Wallace, Tracy Alexander, Michelle Henson, Lisa Landry, Wayne Ouellette, Scott Masters, Jason O'Nan, Monica Ray, Lanie Hauschel, Linda DiPaola, Michelle Ruben, Aguede Lora-Smallings, Jenneane Cardenas, Daniel Tibbs, John Hurter, Leah Smith, Marie G. Castello, Elisa Garcia, Melannie Boullion.

Board President (Waters) called meeting to order at 6:12 p.m.

Approval of previous meeting (July 25, 2017) minutes.

Waters proposed that the Board approve the minutes from the previous meeting. Alexander was the seconder. The motion carries.

Board Reports

President (Waters)

- About 30 band students participated at the Labor Day Hurricane Harvey volunteer event.
- Hurricane Harvey caused some schedule changes. The Kingwood and Lamar games were cancelled. A game against Dickinson was added for 9/22/17.
- UIL granted waiver to RP band. There will be make-up practices. Check the newsletter and emails from Saldana for more information.
- Seven Lakes drum line contest cancelled.
- Middle school night is 10/13/15 against Travis.
- Family that lost home due to damage from Hurricane Harvey will be given a full refund. Will be included in newsletter: If any families need hurricane related help, Band Boosters will see what we can do to help.
- A discussion was held regarding refund amounts to students who drop band. The Board decided to affirm the policy of full refund less \$100 and less any other amounts paid for items which had already been ordered and could not be cancelled. The Board further decided that any special refund requests would require Board approval. **The refund policy was moved to be adopted by the Board by Waters and seconded by Landry. Motion adopting the refund policy passed.**

Sponsorship (Waters)

- The result of not having a VP of Sponsorship is reflected in money collected. \$15,600 was raised, and the budget anticipated \$25,000.
- There were more family sponsorships than corporate sponsorships. Corporate sponsorships are no longer expected because corporate donations are anticipated to help Hurricane Harvey relief.

Treasurers Report (Landry/Hauschel)

- From 5/1/17 through 8/31/17, \$85,000 has been collected and \$25,000 has been spent.
- The cash balance in the operating account is \$104,000.
- There are 24 band members who owe a total of \$6,077 in fees (there are also 14 members with a \$10 balance.)
- There are 14 guard members who owe \$5,296 in fees.
- The 2016-2017 Form 990-EX was filed on 9/10/17.
- **Waters motions that we designate Thursday, 9/14/17 as one of our tax - exempt days. Hurter was the seconder. The motion carries.**
- **Approval of expenditures:**
 - \$500 to Russell Shulz for refund of band fees (Tanya Shulz)
 - \$541 to Rene Vega for refund of band fees (Max Vega)
 - \$2,515 to Bobby Moffett for remaining 50% balance on guard costumes
 - \$1,879.97 to Wayne Oullette for reimbursement for marching props
- **Waters motions to approve expenditures to Moffett and Oullette. Cardenas was the seconder. The motion carries.**
- Refund of band fees business listed under President's report in the current minutes.
- **E-motions to ratify:**
 - \$2,307.34 to Tote Unlimited for 59 pair of marching shoes
 - \$4,339.99 to Elaine Hauschel (\$4,320 is for 120 Smart Music subscriptions and \$19.99 is for ink for the band office computer. (Had to pay by credit card.)
 - \$1,600 to Eleanor Parker for clinician services for band camp
 - \$2,120 to James Boulet for clinician services for band camp
 - \$1,067.60 to Philip Wingfield for flight reimbursement and clinician services for band camp
 - \$1,138.69 to Lisa Landry for reimbursement of guard uniform items purchased through Discount Dance (Had to pay by credit card)
 - \$2,716 to Leonetti Graphics for show shirts and show shorts (\$1,941 for shirts, \$775 for shorts)
 - \$3,500 to Ruvio's Construction LLC to have the practice field re-painted. This expense will be reimbursed from RPHS band activity fund
 - \$2,000 to Christine Murphy for flute sectionals for band camp
 - \$900 to Eric Chi for band camp sectionals
 - \$4,050 to Ian Mayton for clinician services
- **Hauschel motions to ratify E-motions as stated on the agenda. Cardenas was the seconder. The motion carries.**

Directors Report (Saldaña/Davis)

- Marching show is almost 50% completed. Students are doing a great job.
- Only three weeks before eligibility requirements become effective.
- Shorts and shoes are in the process of being distributed.

- For more uniformity band members with long hair will wear their hair in a bun.
- Additional rehearsal times have been added according to amended UIL rules because of the hurricane.
- Smart music should be used at home as an alternative for staying after practice and playing music for directors.
- Directors are pleased because more students are involved in private lessons.

Communications Report (Alexander)

- In the process of making Sign-Up Genius for volunteers to serve food to students for 9/16/17 game. There is also a sign-up for chaperones for the Austin trip.
- Waters suggested that a volunteer report time be added to the Sign-up Genius.

Committee Reports

Audit Committee

- At the August meeting there was one check approval that had been approved but was not in the minutes. Because of this discrepancy the Treasurers are going to print out a report each month and the President will reconcile the report with the meeting minutes.

Pizza Sales (Stevens/Waters)

- Begins 9/13/17 for all three lunch periods. Pizza will be \$2 a slice. Credit card sales will be taken. Boosters have approval from the front office. Equipment necessary for the sale is ready. Two to three volunteers are needed each week. Sales will happen on Wednesdays. In October or November the Board needs to assess the fundraiser to see if it should be pursued in the spring.
- Direct billing is set up with Papa Johns Pizza. Special promo code will donate 20% of sales to band.
- Henson raised concern about where fundraiser will be physically placed. Saldana will assist.

Trips (Waters reporting for Stephens)

- Students will be staying at a different hotel at a reduced rate in November.
- Transportation is confirmed.
- Pit crew and chaperones for the trip need to respond to Hensen by 9/15/17.
- Hotel rates for band families begin on 10/1/17. Those parents going on the trip to help get rooms and meals paid for.
- Band will leave 11/3/17 around 1-2 p.m. and will arrive home on 11/5/17 around 2-3 a.m.

Props (Ouellette)

- Tents are ready to go. Volunteers are needed to paint tents using stencils.

Trailer/Driver (Masters)

- Top Flight Trucking backed out as the band's transportation provider. A new provider, Clarke Freight, will be providing transportation. Their contract has been set up with the district.

Merchandising (Wallace)

- Merchandise that was pre-ordered will be passed out in front of the auditorium on 9/14/17 from 5:30-6:30 p.m.
- Merchandise sold at the stadium on game days will be subject to sales tax.
- Wallace is looking into options for hoodies.

Historian (Open)

- A historian is still needed. Duties include uploading pictures to the Smug Mug website and directory maintenance. The historian can also create a band yearbook and band banquet power point presentation.

New/Other Business/Motions

- Future mattress sale fundraiser is discussed.
- New wagons have been assembled.
- Landry's son has decided to no longer be a member of the band. Landry wishes to continue her tenure as a Treasurer. **Waters motions to waive the Band Booster Board membership rules so Landry can remain a Treasurer. Henson was the seconder. The motion carries.**

Adjournment at 7:31.

Next Board meeting will be Tuesday, October 3, 2017 at 6:00 p.m. in the choir room.

Minutes typed by Melannie Boullion

President: _____

