

Booster Board

May 7, 2013

Monthly Meeting/Transitional Meeting

**I. Meeting was called to order at 6:00 p.m.**

Minutes of 4/2/13 meeting approved. Camille Garcia volunteered to take minutes.

**Attendees:** Melody McBroom-Cook, Dr. Mike Barnes, Colette Michalis, Carmell Zvonek, Milissa Spayde, Wellie Harris, Lisa Spring, Daniel Zuniga, Debbie Gallardo, Robyn Winland, David Dern, Brenda Hash, Heidi Oates, Camille Garcia, Linn Miller, Lawrence Bonnette, Krissy Bonnette, Tina Parlante, Simi Shulz, Stephanie Crochet

**II. Board Reports**

- **Treasurer Report** – tabled until Melody could arrive.
- **Historian's Report – Robyn Wynland:** All certificates framed and trophies engraved, will be in band hall by Friday, May 10, 2013. Scrapbook completed of 3 years of band, in band hall for all to see. Composite photo due in the band hall soon. Extra pictures available at Walgreens for individual purchase and review.
- **Sponsorship Report – Lisa Spring:** Met with Daniel Zuniga, ideas exchanged, Daniel to connect with sponsors, and will connect with Lisa on leads. "Family" sponsors suggested, if a family can't help out at a game, etc., perhaps sponsor monetarily. Letters sent to previous sponsors.
- **Communication – Milissa Spayde:** Meetings, minutes, and bylaws will be posted on the website, page to list board meetings. Dr. Barnes stated that there is an 8<sup>th</sup> grade mom for incoming 9<sup>th</sup> graders that can help with communication to those new families. Any information for the newsletter must be to Milissa by Friday.
- **Fundraising – Colette Michalis:** tabled until Melody arrives.
- **Director's Report – Dr. Barnes:** Interviewing for full time assistant director and choir teacher. Has it narrowed down to a few candidates and for the assistant going to be more involved with jazz band, move in the right direction now that the culture of the band is established with a legacy to improve upon. Nelson Nolan mentioned that this was the best rehearsed band he had seen, and he doesn't say what he doesn't mean. Dr. Barnes' goal is to get the students to give their best efforts, improve individual musicianship so as to improve the ensemble. He wants increased participation in Region band, establish a private lesson program, and cut band from 7:30-4:30 to 7:30-3:30 – but wants the hour back from the students in the form of a master class. Marching band now eligible to qualify for Area Marching. Concert will be more challenging music. For the Fall show, it will be the Evolution of the Marching Band. Dr. Barnes gave a brief history of this for attendees to understand the 4 areas the show will touch on. He, along with the new assistant, will work to get the show written and organized before he leaves. The drum majors are Molly Cardenas, Heather Payton, Haley Dern.
- **President's report – Melody McBroom-Cook:** tabled areas revisited. Budget reviewed expensed thru for the year. Refer to the P&L for current financials. Quickbooks have

been organized for all financials and accounting for the band by Melody, Wellie and Jennifer.

- **Treasurer's Report – Carmel Zvonek/Wellie Harris:** 501 c3 OFFICIAL. The band is now officially a non-profit. The balance in the account is \$27,170.00 with \$5,000+ in scholarships. Refer to the treasurer's financials for specific amounts as far as expenditures and budgeted items. Noted – a system to be developed to deal with issues of collecting band fees. Difficult to collect on 100%. Marching fees 2013-2014 Color Guard: \$630.00, Marching \$230.00. Expense history has been \$41,680.00. Estimated 130+ in band including guard. Approve budget with changes – adjustments taken into consideration. Motion was approved with adjustments as needed. Audit scheduled in July 2013. New board responsible for the new budget. Expense report must be completed in order for reimbursement. Will not get reimbursed without form/receipts. May consider to have a certain amount automatically expensed and higher amounts approved via email. Wellie discussed props projects, cleaning and organizing drum room, mobilizing the pit equipment, and possibly acquiring 4ft x 8ft trailer for Winter Guard competitions. Options included inquiring about a storeroom rental or POD rental for props and equipment storage. June 8<sup>th</sup> deadline on props decision per Dr. Barnes, May 18<sup>th</sup> measure and work on drum room.
- **Fundraising Report – Colette Michalis:** Colette suggested purchasing/fundraising for music pouches for drill cards for marching season. Also could have a peg-board to hang drill cards on daily. Discussed cupcakes for seniors/senior awards. Refreshments motion made by Camille second by Heidi, approved to have cupcakes during class or designated time by Dr. Barnes.
- **Uniforms – Brenda Hash:** 2 pair of gloves per student – check inventory along with drum major uniforms, we have a 3<sup>rd</sup> drum major and the uniform will need to be ordered. These will be shipped to the new Uniform Chair's house – Camille Garcia. After May 21<sup>st</sup>, concert uniforms will go out for cleaning. Students playing for graduation will not wear concert uniforms, Dr. Barnes to determine attire. Choir will pay for tux shirts as choir gets the income, per Dr. Barnes. Names and new listing to be edited into the existing spread sheet and data base that will be sent to David Dern and Camille Garcia. These include names from QVMS< FCMS, BMS, etc. including name, instrument, and grade. Brenda and Camille to meet separately to transition for the new year.
- **Winter Guard – Debbie Gallardo:** Color Guard fees include Winter Guard, if in color guard during marching season, in winter guard. All Warm ups and shoes invoiced out separately.
- **New Business:**

Sr. Awards –Jennifer - video will be an end of the year with senior pictures included. Need senior trip pictures and need student pictures. Currently 17 seniors with color guard and Dr. Barnes wants a copy of the video for each student. On the 5/21 concert video shown at that time. Email [roehm38@gmail.com](mailto:roehm38@gmail.com) Dr. Barnes wants all trophies, certificates and the scrapbook on stage for the concert.

Contact Joann Molina to do the program for the spring concert as it is basically a template that is changed per concert. Awards at the concert will be to have the students stand and be recognized.

**III. Adjournment – next meeting date is Tuesday, June 4<sup>th</sup>, at 6:00PM, in the Band Hall.**

