

Minutes for Monthly Ridge Point Band Booster Club Meeting: May 31, 2016

Board President (Zvonek) called meeting to order at 6:03 p.m.

In attendance: Wayne Ouellette, David Steinice, Meghan Harris, Carmell Zvonek, Lourre Moore, Wendell Shepherd, Scott Masters, Mellany Patrong, Jean Wall, Rachel Wallace, Michelle Henson, Lisa Landry, Christy Stephens, Jenneane Cardenas, Tommy Shanar, Denise Shanar, Ray Waters, Dustin Stahmer, Melannie Boullion.

Approval of previous meeting minutes:

Zvonek proposed that the Board approve the minutes from the previous meeting. Waters was the seconder. The motion carried.

Board Reports

President (Zvonek)

- Announced that Mr. Barnes was unable to attend meeting because he was at a funeral. Mr. Stahmer represented directors.
- There will be no meeting in July so committee members can work over the summer. The next meeting will take place in August (8-2).

Band Trips Chair (Stephens)

- Updates on Disney trip:
 - Performing arts workshops "You're Instrument" (band and orchestra) and "Auxiliration" (guard) are confirmed for Thursday, February 2nd at 9:00 a.m.
 - Hotel reservations are confirmed at Disney All-Star Music Resort for 50 rooms
 - Air travel will need to be confirmed before the Board meets again. The decision whether the band takes a Southwest Airlines flight or a Charter flight depends on price. Southwest's flight schedule opens in early July. Stephens requested approval from the Board to pay a deposit to either Southwest Airlines or Allegiant Air not to exceed \$9,000 (assuming there are 165 people going). Stephens proposed that the Board approve a deposit will be paid to either Southwest or Allegiant Air not to exceed \$9,000. Zvonek was the seconder. The motion carried.
 - Mears Transportation will provide ground transportation in Orlando. A 50% deposit of estimated total cost is required to Mears Transportation. Stephens requested approval from the Board to pay a deposit to Mears Transportation not to exceed \$4,000. Stephens proposed the deposit not to exceed \$4,000. Zvonek was the seconder. The motion carried.
 - FBISD approval forms were signed by Dr. Barnes and submitted the previous week. Hope to have confirmation by mid-June.
 - There are 30 confirmed registrations as of May 31, 2016. Total funds to be deposited are:
 - \$15,650 on June 1,
 - \$2,510 on July 15,
 - \$5,530 on August 15,
 - \$2,510 on September 15

- 30 parents have volunteered to chaperone. August 1st projected date to know how many chaperones are needed.
- Several families have expressed interest in going on the trip
- Outstanding Confirmations & Deposits/Payments
 - Ground transportation in Houston through FBISD
 - Park tickets and meal vouchers (order and payment due December 1, 2016)
 - Hotel (final payment due January 3, 2017)
 - Air (If Southwest, final payment due December 15, 2016. If charter, final payment due January 1, 2017)
- Band trips chair (Stephens) requests help with fundraising to help offset the cost.
- Last call for June 1 payment communicated on Facebook and the newsletter.

Communications report (Waters)

- Calendar and forms are posted on website and up to date.
- Band fees can be paid online.
- Smug Mug is the media section of the website and is up to date including pictures from the banquet.
- Integration between website and newsletter (Mail Chimp) is not done because user information is necessary for the website, which Waters does not think is necessary.
- Newsletter has same information as website.
- Map included on calendar for Traylor stadium.
- No Google calendar integration.
- RPband.org is close to being approved for Google for nonprofits app. Will allow to have Google Drive, and Google Calendar for RPband.org.
- All pictures are on website.
- Waters to be reimbursed for purchasing three years of hosting website and domain, ecommerce tools, and cost of Smug Mug. Total is \$255.70.

Directors Report (Stahmer)

- Full orchestra will play at graduation.

Treasurers Report (Landry)

- Treasurers in the process of receiving band payments for next school year.
- Band account balance is \$31,716.06.
- Landry motions for approval of payment of \$3,612.50 for fall color guard costumes to Creative Costuming and Designs. Stahmer was the seconder. The motion carries.
- Zvonek motions for approval of payment of \$3,850 to All Star Containers for two metal storage containers. Waters was the seconder. The motion carries.
- Zvonek motions for approval of payment not to exceed \$900 to Tote Unlimited for a run of marching shoe sizers. Waters was the seconder. The motion carries.
- Will need to schedule annual audit by Sep. 1. Treasurers cannot be on the audit committee, but they can be present to answer questions.

VP Fundraising (Navarro)

- Papa Murphy's fundraiser produced \$110. Papa Murphy's owner would like to have monthly fundraisers. 20% of proceeds from fundraiser go to the band. Drum line to possibly play on fundraiser nights after 6:00 p.m.
- At this time March-a-thon has two parade routes. Navarro provided maps of the two possible routes. This will be the main fundraiser for the year. Discussion focused on bringing the newly decorated trailer on one of the routes. Navarro requested volunteers to help with the March-a-thon. Question asked about advertising. Navarro publicized the last event on the Yahoo group, and the Sienna newsletter. Discussion followed about advertising for event earlier this year.

Committee Report: Merchandise (Wallace)

- Show shirt design to be discussed with directors. Shirts were ordered from Leonetti in the past. Because a large order has been placed, Leonetti will do the artwork for free.
- New fan shirts to be ordered with the saying "Divided by section, united in harmony". Personalization can be requested and ordered around the time frame of the first two games.
- Polo style shirts, "bling" shirts, hats, and more merchandise that just advertises Ridge Point High School for people that want to buy merchandise that may not be involved with the band.
- Wallace and Garcia planning to creatively sell old merchandise.

Committee Report: Meals (Shanar)

- Students will be given options about meals during band camp so committee can keep popular meals and eliminate less popular choices.

New/Other Business/Motions

- E-motions to ratify: \$1,073.80 to Lanie Hauschel for gifts and gift cards to band directors and outgoing board members. \$1,350 to SASI for drum major camp for three attendees. Zvonek motions to ratify e-motions, Waters was the seconder. The motion carries.
- Director Stahmer and up to six volunteers to meet at Mr. Proctor's workshop to work on building out first phase of trailer on June 11 and June 12. The second phase of trailer build out will be July 16-17.
- The first movement of marching music is posted on the website.
- Director Barnes asks for volunteers to participate in the Missouri City Juneteenth parade with other Missouri City schools.

Meeting adjourned at 6:51 p.m. Next meeting is August 2, 2016.

Minutes taken and typed by Melannie Boullion

Minutes approved: _____

Carmel Zvonek

Date: _____

8-2-16