

## **Minutes for Monthly Ridge Point Band Booster Club Meeting: July 25, 2017**

In attendance: Ray Waters, Christy Stephens, Lisa Landry, Wayne Ouellette, Scott Masters, Leah Smith, Tracy Alexander, Michelle Henson, Rachel Wallace, Nisha Shah, Kimberly Griffin, Jeff Griffin, Jerry Bishop, Diem Pham, Mary Mauricio, Frank Mauricio, Michelle Rubin, Lanie Hauschel, John Hurter, Jenneane Cardenas, Dustin Stahmer, Greg Davis, Luis Saldana, Melannie Boullion.

Board President (Waters) called meeting to order at 6:05 p.m.

Approval of previous meeting (May 30, 2017) minutes.

**Stahmer proposed that the Board approve the minutes from the previous meeting. Hurter was the seconder. The motion carries.**

### Board Reports

#### President (Waters)

- There will be a parents' social at Fuzzy's Tacos on August 2, 2017 from 6-9 p.m. It will be a come and go social.
- An audit committee needs to be formed to be compliant with FBISD and IRS. Waters asks for two volunteers to participate on the committee that are not treasurers. Hurter and Rubin volunteer for the committee.
- The Learning Center will donate sports bottles to the band. The sports bottles will have the company's logo on it, so the students cannot have the water bottle in the stands, but they can use them for other purposes. The bottles will be delivered in a couple of weeks.
- Henson reports that about half of the band packets have been received. Registration packet collection night is Monday, July 31, 2017 from 4-7 p.m. The time was amended from 5-7 p.m. to 4-7 p.m. This information will be in the weekly newsletter.
- Two wagons are needed. The wagons are used to pull equipment and are used at games. There is \$750 in the budget for miscellaneous items. **Waters motions to purchase two wagons not exceed \$200. Cardenas is the seconder.**
- A historian is still needed to take pictures and upload on the band website with automated online software.

#### Fundraising (Waters)

- Stephens has submitted fundraising paperwork through the district's online process. There are several steps in the approval process. We are waiting for the paperwork to be approved before we can proceed with the pizza fundraiser. The pizza fundraiser will be one day a week (possibly Wednesday or Tuesday). We would like to sell pieces of pizza at lunch to the student body for \$3 a slice. We need parent volunteers for this. Volunteers would need a square to take debit/credit cards, and volunteers would also be

responsible for handling the money. We are awaiting approval from the district and then we will proceed to the next step which is asking for volunteers in the weekly newsletter.

- A VP of Fundraising is still needed.

#### Sponsorship (Waters)

- Update on corporate sponsorships:
  - Boosters delivered thank-you plaques to last year's sponsors.
  - Sienna Animal Hospital and Scott and Jane Orthodontics are corporate sponsors.
  - Waters asked that people that delivered plaques to sponsors follow up so business can continue to sponsor.
  - Corporate sponsorships will go on the band website.
- Update on family sponsorships:
  - We need to advertise family sponsorships in the newsletter.
  - Former family donors will be contacted.
  - Family sponsors will receive a token of appreciation such as a t-shirt or hat depending on the level of their donation. The family's name could also be displayed on the back of the band trailer or on the sponsor t-shirt that band members receive (also, depending on level of donation).
  - Cardenas asks if alumni are approached about sponsorship. Stephens suggests that an active alumni group be formed. A list will be compiled of former family sponsors. Saldana suggests that an alumni handout announcing sponsorship opportunity be distributed to visiting graduates during band camp. Hauschel suggests that family sponsorship packets be available at the Fuzzy's parent social.
- A VP of Sponsorship is still needed.

#### Treasurers Report (Landry/Hauschel)

- As of July 25, 2017:
  - Of 138 band members, 55 have not paid their deposit.
  - Of 34 color guard members, 17 have not paid their deposit.
  - Of the band members that have paid something, \$10,000 out of \$46,000 is still owed.
  - Of the color guard members that have paid something, \$3,000 out of \$11,000 is still owed.
  - Band fees of \$500 for the 55 band members that have not paid anything total \$27,500.
  - Guard fees of \$525 for the 17 that have not paid anything total \$8,925.
  - Total to still collect of \$50,000 plus many uniform items.
  - The operating account has \$79,000. The inflow over outflow since May 1, 2017 is \$36,000.

- The tax return is due September 15, 2017. The tax accountant has started on this. The 2016-17 school year audit is due by August 31, 2017 to FBISD.
- Approval of expenditures:
  - \$2,515.00 to Bobby Moffett for 50% deposit on guard costumes.
  - \$917.73 to Scott Masters to reimburse for trailer inspection/maintenance/repair at Al Tucker Trailers.
  - \$882.00 to Christy Stephens for insurance and baggage fees for the Disney trip.
- **Waters motions to approve expenditures. Alexander is the seconder.**
- Discussion following treasurer's report:
  - Is there a final date to turn in band/guard fees?
  - Dr. Dupre has stated that students cannot be withheld from performance because of unpaid fees.
  - Ideas to persuade students to pay fees: Signage at pick-up from the theater parking lot, send home a handout with freshman while they are at band camp.

#### Directors Report (Saldaña/Davis/Stahmer)

- Freshman band camp has started and the students are doing a great job. There are 55 total freshman (a few
- Saldana asks treasurers if there is a way to send invoices to students who have not paid their fees.
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#### Communications Report (Alexander)

- Newsletter will communicate June 19<sup>th</sup> as the first payment for band fees as well as the next payment date. Sign-up genius needs to be created to schedule volunteers.

#### Parliamentarian (Hurter)

- Hurter suggests that meeting times be one hour or less.

#### Member-at-Large (Ouellette)

- Ouellette asks to be contacted when prop sketches are completed.

#### Committee Reports

##### Merchandising (Wallace)

- Wallace will contact Leonetti to design show shirts, but needs to be given a date needed so there is enough time for completion.

##### Historian (Masters)

- There are 34 yearbooks remaining. If the Board sells yearbooks again in 2018 the cost needs to be increased. It is suggested that a yearbook be given to top sponsors and to have the yearbook at the end of the year banquet.

New/Other Business/Motions

- Board decides to continue with the tradition of meeting the first Tuesday of the month at 6 p.m. in the band hall. There will not be a meeting the first Tuesday of August.

Adjournment at 7:21.

Next Board meeting will be Tuesday, July 25, 2017 at 6:00 p.m. in the band hall.

Minutes typed by Melannie Boullion

President: 