

Ridge Point Band Boosters  
Monthly Board Meeting - Virtual  
May 4, 2021 @ 7:00pm

**MINUTES**

**Board Present:**

President	Brenda Prezas
Vice President	Monica Ray
Treasurer	Kristen Belbin
Asst. Treasurer	Jennifer Major
Communications Director	Kristen Blomstrom
Secretary	Janice Lagerstrom - absent
Parliamentarian	Shanda Guillory-McClure
Member-At-Large	Mary Blanchard
Member-At-Large	Seema Weinig

**Board Not Available:**

Janice Lagerstrom

**Directors:**

Luis Saldaña

**Other Attendees:** Sara Nguyen, Nisha Shah, Michelle Ruben, Betty Yavar, Stephanie Peitsch, Nick DiPaola, Linda DiPaola, Beatriz Collado, Wendy Chopin, Corrie Da Vera Cruz

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**Call to Order (Prezas)**

- Called meeting to order at 7:04pm.
- April Voting results - Online voting was held on April 18-22, 2021 to approve the following board for May 1, 2021 - April 30, 2022. It needs to be ratified and added to official minutes from this meeting. The online vote for the Proposed 2021-22 Budget was also approved and needs to be ratified. Kristen Belbin motioned. Kristen Blomstrom seconded. Motion passed.

<b>Board Office</b>	<b>Nominees</b>
President	Brenda Prezas
Vice President	Monica Ray
Treasurer	Kristen Belbin
Assistant Treasurer	Jennifer Major
Communications Director	Kristen Blomstrom
Secretary	Janice Lagerstrom
Parliamentarian	Shanda Guillory-McClure
Member-at-Large	Mary Blanchard
Member-at-Large	Seema Weinig

- Thank you to exiting officers of the Board: Simonette Wolf and Heather Sanderson. Amazon Gift cards will be emailed as a token of our appreciation.
- Thank you to Mr. Saldaña, Mr. Burson, Mr. Baños and Ms. Blanchard for a wonderful 2020-21 marching season and spring. All of you made this school year truly memorable during this crazy time. We appreciate all your hard work to teach all of our students - both face to face and online. Amazon Gift cards will be emailed as a token of our appreciation.

## **Board Reports**

### **Directors (Saldaña/Burson/Baños)**

- The McCormicks drum major podiums have been ordered.
- Mr. Saldana is picking up the generator for the sound system tomorrow.
- Congrats to all Ridge Point Cluster Bands for earning straight 1st divisions on their UIL Contest performances!
- Markertek purchase of media items needed for mixer cart. Should be less than \$1500. I have a quote that I sent Mrs. Prezas and Mrs. Ray, and I need to get the tax removed.
- We are excited to kick off the upcoming year! We are hoping to have all props and the uniforms ready before the first football game.

### **President (Prezas)**

- Approval of minutes from 04/06/21 meeting. Kristen Blomstrom motioned. Monica Ray seconded. Minutes were approved.
- Online Ridge Point Band registration for the upcoming school year began 05/03/21.
- We are looking forward to the Awards Ceremony taking place on May 7<sup>th</sup> from 7-9 pm at RPHS football field. A virtual ceremony will be our back up plan in case of inclement weather.
- We plan to schedule an in-person meeting with prospective volunteers before football season starts.
- Committee chair positions are needing to be filled for the following committees: Historian, Pit Crew, and Uniforms.
- New board members and committee chairs - Contact information is on the website (phone numbers & emails). If there's information that you don't want on the website, let Brenda Prezas know. Board members are given a RPBB email or can use your personal email.

### **Vice President (Ray)**

- Sponsorships - The new committee chair is Claudia Hernandez. The committee will be working to solicit sponsorships starting this month.
- Fundraising – The new committee chair is Kristin Tassin. We have a planning meeting scheduled on May 5<sup>th</sup> and will be sending out details on fundraisers and requests for help needed.

### **Treasurers Report (Belbin/Major)**

- April Financials have been completed and sent to Board members for review.
- Refund checks have been sent out. We sent out 30 checks totaling \$1,521.02. These refunds were over \$50 and Seniors.
- Refunds that will be rolled over to the next school year are for 81 students totaling \$2,965.78.
- Overdue Band Fees
  - Total due from students: \$1,035.23
  - Number of students: 11
  - All parents have been emailed with a statement included.
  - Next step is to forward these balances to the school's bookkeeper for collection.
- If anyone would like to see the detailed lists of the overdue band fees, refund checks or roll over amounts, please let me know.
- The financial audit needs to be scheduled over the summer. According to our By Laws, the Secretary is responsible for seating the members of the Audit Committee. Kristen Belbin cannot be involved in the audit.
- Member Fair Share Fees
  - Students receive items from this fee. For example: shirts (show & sponsor), shorts, gloves, snark tuners, foundation books, breathing tubes, jugs, juguzzis, shoes, and SM microphones.
  - I have received many responses from parents stating that they never received a sponsor shirt (online students), SM microphone or foundation book. I needed to remove these fees from the student's account. I have no proof one way or another.
  - How can we ensure students receive what was paid for? In past, students signed a list when they received their items. Signing upon delivery during COVID has created problems due to multiple lists circulating.
  - Betty Yavar will bring remaining shirts for online students to the Awards Ceremony on Friday. The DiPaolas will also bring the posters that were not picked up. They will send the lists of who has not received their items to Kristen Belbin prior to ensure they have not already been refunded the fees.

### **Check Approvals/E-motions To Ratify**

- E-motion passed 04/20/21. Payment to Classic Wear LLC in amount of \$945.45 for 11 percussion jackets. The jackets were optional and students wishing to purchase one submitted payment for them. Approval needed due to amount greater than \$500. Brenda Prezas motioned. Monica Ray seconded. The e-motion was ratified.

### **Communications Report (Blomstrom)**

- Newsletter emails - Please wait until Kristen Blomstrom sends out the request for newsletter items before sending the information to her so it is easier to keep track of the multiple emails.

### **Parliamentarian (Guillory-McClure)**

None

**Secretary (Lagerstrom)**

None

**Member-at-Large (Blanchard/Weinig)**

None

**Committee Reports**

None

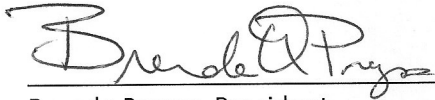
**New Business**

None

**Adjournment**

- Meeting adjourned at 7:42pm.
- Next board meeting is set for June 4, 2021 at 6:30 pm via Zoom.

Minutes typed by Heather Sanderson

A handwritten signature in cursive script, appearing to read "Brenda Prezas", written over a horizontal line.

Brenda Prezas, President