

Ridge Point Band Boosters
Monthly Board Meeting - Virtual
April 6, 2021 @ 6:30pm

MINUTES

Board Present:

President	Brenda Prezas
Vice President	Monica Ray
Treasurer	Kristen Belbin
Asst. Treasurer	Simonette Wolf
Communications Director	Kristen Blomstrom - absent
Secretary	Heather Sanderson
Parliamentarian	Shanda Guillory-McClure
Member-At-Large	Mary Blanchard - absent
Member-At-Large	Seema Weinig

Board Not Available:

Kristen Blomstrom, Mary Blanchard

Directors:

Luis Saldaña

Other Attendees: Stephanie Peitsch, Betty Yavar, Lanie Hauschel, Michelle Ruben, Wendy Chopin, Olga Skakune, Kristen Tassin, Nisha Shah, Beatriz Collado, Linda Gaither

Call to Order (Prezas)

- Called meeting to order at 6:34pm.
- Approval of 03/09/21 Meeting Minutes. Kristen Belbin motioned. Monica Ray seconded. Meeting minutes were approved.

Board Reports

Directors (Saldaña/Burson/Baños)

- UIL concert and sight-reading contest will be held April 29th.
- Tomorrow we will have a Pre-UIL concert, and the bands will receive feedback from informal judges.
- We have Hall stadium reserved for the Awards Ceremony on May 7th in the evening.
- Summer dates are on the Charms calendar. There are a few dates in May to begin preparing for marching season.
- Mr. Saldana will be providing us with more info on getting physical exams for marching band soon.

President (Prezas)

- The proposed budget for 2021-22 has been completed.
 - Kristen Belbin created two budgets, one for full participation and one for a modified year due to COVID restrictions.
- Brenda is editing the E-Ballot for the 2021-22 Executive Board and Budget and plans to send it out to the general membership for voting later this week.
- Sponsorships – Linda Gaither will be providing the info to Brenda to pass along to Monica Ray and the new Sponsorship Chair.
- There are still chair committee positions available.

Vice President (Ray)

- Exchange student opportunity – Monica is aware of an exchange student who is in band that needs a place to live in the US for next year. The Rays will also be hosting a band student exchange student. If you know of any band families locally or nationwide who may be interested, let Monica know.

Treasurers Report (Belbin/Wolf)

- Financial review statements for March 2021 were completed and sent to the Board for review this week.
- Refunds checks need to be sent out. Brenda suggested sending refund checks to seniors, and then email other parents to see if they agree to leave it as a credit for next year or would like a refund.
- There are still some unpaid band fees. Kristen will email the parents again and explain that unpaid balances will be sent to the school bookkeeper and that they may encounter holds on their schedule, parking pass, etc until fees are paid. Kristen will send the list of students to the school bookkeeper in May. The band will not receive these fees at that point.
- The Financial Audit needs to be performed in the summer, and is usually completed in July during summer band. It can also be completed earlier. According to the By Laws, the Secretary is the one responsible for this audit. Year End is April 30, 2021.
 - From the By Laws:
 - **AUDIT COMMITTEE:** The Audit Committee is an established committee of the Executive Board. The Audit Committee is responsible for reviewing the year-end financial status of the organization and all of the transactions resulting in that status. The Secretary is responsible for seating the members of the Audit Committee. The Secretary will file the required audit report with Fort Bend Independent School District and present a report of the Audit Committee findings to the Executive Board at the September meeting. The committee shall be composed of two Executive Board members and two members from the General Membership who did not hold check signing privileges during the period being audited.

Check Approvals/E-motions To Ratify

- Passed 03/27/21. Payment to Texas Power Equipment Inc. in the amount of \$5,059.00 for a Honda EU7000IS, 120/240V generator. This amount will come out of the props budget and in

exchange, Mr. Saldana will use district money towards props for the upcoming marching band show.

- Brenda Prezas motioned to ratify. Kristen Belbin seconded. The motion passed to ratify.

Communications Report (Blomstrom)

None

Parliamentarian (Guillory-McClure)

- Current Board Nominations for 2021-22 are as follows:
 - President—Brenda Prezas
 - Vice President—Monica Ray
 - Secretary—Janice Lagerstrom
 - Treasurer—Kristen Belbin
 - Assistant Treasurer—Jennifer Major
 - Parliamentarian—Shanda Guillory-McClure
 - Communications—Kristin Tassin
 - Members-at-Large—Mary Blanchard, Seema Weinig

Secretary (Sanderson)

None

Member-at-Large (Blanchard/Weinig)

None

Committee Reports

Awards ceremony (Guillory-McClure)—

- The Awards Ceremony will be held May 7th in the evening at Hall Stadium.
- Mr. Saldana will send Shanda the order of events and some notes from past ceremonies.

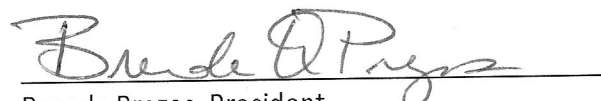
New Business

None

Adjournment

- Meeting adjourned at 7:04pm.
- Next board meeting is set for May 4, 2021 at 6:30 pm via Zoom.

Minutes typed by Heather Sanderson


Brenda Prezas, President