

Ridge Point Band Boosters  
Monthly Board Meeting  
03/05/19 @ 6:30 PM

## MINUTES

### Board present:

President: Rachel Wallace

Vice Pres: Tracy Alexander

Treasurer: Kathleen Alcorn

Communications Dir: Stephanie Peitsch

Member- At- Large: Lila Sly

Member- At- Large: Michael Beckelman

Other Attendees: Vanessa Santiago, Nick DiPaola, Linda DiPaola, Simonette Wolf, Kristie Price

Directors present: Luis Saldana, Gregory Davis, Chris Banos

### Board Not Available:

Asst. Treasurer: Nisha Shah

Secretary: Michelle Ruben

Parliamentarian: John Hurter

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Board President (Wallace) called meeting to order at 6:35p.m

- Approval of Minutes – 2/5/19 meeting and 2/7/19 ad hoc meeting-

Alexander proposed approval of the previous minutes. Peitsch motioned to accept the minutes. Beckelman seconded the motion. Motion passed.

The Board also approved the ad hoc meeting minutes. Motion passed.

### BOARD REPORTS

#### Directors Report (Saldana/Davis/Banos)

- Allison Drew, Candidate for our zone's Board of Trustee's seat—Q/A Session—Saldana
  - Drew is running for FBISD trustee position 5. She wanted to meet the directors and the Booster Board to garner support. She thinks she can be helpful in fine arts (re: growth of our programs, rebalancing of schools, help build and foster fine arts program, build facilities, procure more funding for Fine Arts). She said she would love to see a performing arts center in the future, a place where FBISD students can compete. She gave her contact information.
- RTMS Program requesting fundraising ideas—Saldana
  - Items for RTMS lock- in will be needed. RTMS needs ideas for gathering gift cards/ prizes. Wallace said parents in RP Band donate these items for our lock- in.

- Winter Drum Line—5 plans for percussion program in relation to budget— Banos

– He showed a video of the Chino Hills HS percussion in a Winter Guard International (WGI) competition. He discussed plans for 15 years of growth in indoor percussion should this start for the RP percussion.

Plan is for an Indoor Percussion (IP) band of 16 students next year (or 25 students max). He showed an Excel table with options on budget. He said the orchestra percussion is year round vs marching percussion which is only in the fall. He wants to start IP earlier this year so students can hone their skills. He showed budget and 5 year plan for percussion where the end goal is to compete in WGI in Dayton, Ohio.

Total possible budget is \$13,750 for the first year. Table showed highest expense (but this is adjustable based on actual prices). He said that doing a monthly payment can possibly help offset student costs (up to 6 payments). This would amount to \$131/month per student (if 16 students) or \$68/ month per student (if 25 students in percussion).

Tasks included for year 1: design, pre written show, tarp, uniforms, shoes, staff, front ensemble staff, battery staff, visual staff, registration fees ( onetime payment of \$600) , Texas Color Guard Circuit (TCGC) registration, state championships fees (this would be in Reed Arena in College Station, TX).

He showed a draft for years 1 with 2 options (with different budgets), year 2-4, as well as a plan for year 4 or 5 and beyond. The year 5 goal is to make it to WGI finals. The RP IP will need fundraising to help with costs. There were 2 options in year 5- to travel by charter bus at 24,000 \$ or to travel by plane with expected cost of \$30,000.

He said the percussion kids have asked him if he is teaching indoor percussion. He said that if for any reason, IP goes over the budget, then the students who have paid dues in full can be credited towards fees for next IP season.

Questions/ concerns raised by the Board:

Will cost be a hindrance to some kids? In addition to marching band fees, Disney, etc. this is a lot of money required. Fundraising can be done. These numbers will adjust based on fundraising and actual costs. The numbers on Excel table are inflated to max costs and are adjustable.

How will this affect band practice? Directors have been thinking of adjusting practice schedule with Wind Ensemble or Symphonic Band.

Directors will find out first how many percussion parents/ students are interested in IP. Banos said he would like to do 1 show/ month, (more successful groups do more), a total of 4 shows in the season which runs from the last week of January up to April. Plan is to start rehearsing in December. It would be the same IP show per competition.

Payment plans can be separated from marching band fees. More to come about this.

Directors also discussed successful 2019 Fort Bend Education Foundation (FBEP) Presents Disco Fever. Band performed really well during opening ceremony.

Saldana talked about writing a grant to request money for the Band.

## President (Wallace)—

- Valentines Jazz Night was a success!
- April 6 Banquet and Rock-In—we will start collecting money 2 weeks after spring break. SUG for donations and volunteers is open.
- Sponsorship committee will meet late March/early April to go over targeted lists of corporate sponsors to solicit from; planning to add committee members so work is shared, and we are effectively reaching area businesses. Goal to reach out to solicit sponsorships in April and May. Linda Gaither will lead this committee.
- 5/11/19 Jazz on the Hill —continued work on securing food (we have 2 food trucks and 2 dessert trucks attending so far). Event will be advertised in community newsletter and marquee, and on Peach Jar for our MS, ES and RPHS. Fulshear HS and Baines MS are coming to perform, Katy HS still in the works.
- There will be Mandatory parent meeting on Thurs, April 18 from 7-8pm for ALL incoming and returning band member parents. Agenda: Go over 2019-20 Registration Packet & Fees (make parents understand the breakdown of fees, there will be no opting out), volunteer expectations (possibility of requiring certain number of volunteer hours/ parent), physical forms now required by UIL, payment deadlines (including Disney and Winter Guard), a short “what to expect” (tailored to new parents).

This meeting will be a time to network and meet other band parents.

## Vice President (Alexander)

- We will start collecting payments for optional Schlitterbahn trip on 4/27/19 from Mar 18-29. This payment includes 2 meals (1 wristband meal, then next meal will be catered).
- Disney Spring 2020 dates are set...Wed. Jan. 29-Sun. Feb. 2, 2020. Payments will begin this year; Packets including payment amounts and deadlines for us by April 2019. (Christy will collect fees)
- Fundraising Issues—Pizza for next year reduced to 1<sup>st</sup> 9 weeks of school. Will focus on other fundraising ideas to offset lost pizza sales money. Working on finding committee members for Fundraising—ideas include Capital Campaign; Discount Card; Spring Dance at school; Santa Pics/cookies with Santa (idea by Christy); We're limited to 2 major fundraiser per Brogan, but will approach him to maybe have 3 in order to make up for lost pizza revenue.

Pizza sales will be really just during the first 8 weeks of school since first day is Wed 08/14 and we can't sell pizza on 1<sup>st</sup> day of school. The expected revenue is \$8000 at the most/ \$1000 per week. Band will try to advertise pizza sales days early prior to actual day to improve revenue.

## Treasurers Report (Shah/Alcorn)-

### Financial Review

- Financial statements as of December 2018
- Problem with checks paid to judges for Ensemble contest on February 21. She needs another invoice written out to judge.
- Winter Guard --

- Money for meals deducted from balances due
- Letter sent to parents with "balance due" and "refunds owed" listed
- Collected enough fees to pay EmbroidMe for jackets and t-shirts

Colorguard will only get money for meals if they have paid in full.

She sent notes to each parent for students who have dues left. She doesn't think there are more expenses going out. Money left over will be going to Winterguard for next year.

- Still collecting fees for UIL solo/ensemble- She needs to send out emails for students who still owe money.

### Check approvals

**New checks** -- none

**E-motions to ratify:**

1. Passed February 11, 2019 \$6,072.50 paid to Disney Destinations LLC to reserve hotel rooms for the Disney trip in 2020. The amount was reduced to \$5,350.00 since we have a Florida sales tax exemption. Not in budget; paid out of the existing Disney account.
2. Passed February 20, 2019. \$377.55 paid to Rachel Wallace to reimburse her for a deposit paid to Battlefield Houston who will be providing Laser Tag for the Rock-In in April. \$461.45 will be paid to Rachel Wallace in April to reimburse her for the balance due. The total cost of the Laser Tag is \$839.00 In Budget, but the total paid will be over \$500.00

Beckelman motioned to ratify e-motions. Alexander seconded the motion. The motion was approved.

**Communications Report (Peitsch)** – events in Charms need to be sent to Comm Director so the parents can be reminded of the upcoming events. She requested if Davis can update/ edit information in pop out box in Charms calendar so event is more detailed. Davis agreed.

### Parliamentarian (Hurter) –

Sent out the 2019 RPBB Board Election request for additional nominees in the newsletter. This meeting: Board nominees are confirmed. April: General Board election. May: new Board hand over and installation

<u>Board Office</u>	<u>Nominees</u>
President	Rachel Wallace
VP	Tracy Alexander
Treasurer	Nisha Shah
Asst. Treasurer	OPEN (will need volunteers, or if anyone knows of possible candidates)
Communications Director	Stephanie Peitsch
Secretary	Michelle Ruben
Parliamentarian	Michael Beckelman

Member-At-Large	Eileen McGrath
Member-At-Large	Vanessa Santiago

Peitsch confirmed this slate. Alcorn seconded the motion. Motion passed.

**Secretary (Ruben) – none**

**Member-at-Large (Beckelman/Sly) – none**

**COMMITTEE REPORTS:**

**Yearbook (DiPaola)** —Posters for yearbook to go up after Spring Break; collections to start in April. Mr. Banos will do posters. Kathleen and Linda will do lay-out for yearbooks.

**Merchandise (Wolf)** —BIG sale at last concert (plan is to move the old merchandise out before next season, ideas for next season merchandise still upcoming).

**Uniforms (DiPaola)** —news for next year fitting/end of year help needed to expedite formal uniform processing.

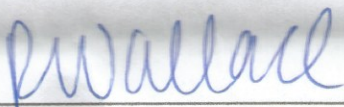
After the last concert in May, uniforms will go out for cleaning. This needs to be done before finals week. Doris Bowes will help with uniform fitting, has given us a quote. She will also have someone to help with sewing, and alterations.

**ADJOURNMENT –**

Meeting was adjourned at 07:50pm.

Next board meeting on Tues, April 2 at 6:30 pm at Band Hall.

Minutes typed by: Vanessa Santiago

President:   
Rachel Wallace