

Ridge Point Band Boosters
Monthly Board Meeting
January 7, 2020 @ 6:30 PM

MINUTES

Board Present:

President	Rachel Wallace
VP	Tracy Alexander
Communications Dir	Stephanie Peitsch
Secretary	Michelle Ruben
Treasurer	Nisha Shah
Asst. Treasurer	Simonette Wolf
Member-At-Large	Eileen McGrath
Parliamentarian	Michael Beckelman (not present for motions)
Member-At-Large	Steve Shaffley

Board Not Available:

N/A

Directors: Luis Saldana

Other Attendees: Jennifer Major, Monica Ray, Frank Mauricio, Mary Mauricio, Brenda Prezas, Roland Prezas, Vanessa Santiago, Heather Sanderson, Kristie Price

Board President (Wallace) called meeting to order at 6:34 p.m.

Approval of Previous Meeting Minutes – 12/9/19 general member meeting.

Wallace proposed approval of the December minutes. Shaffley motioned to accept the minutes. Beckelman seconded the motion. Motion passed.

BOARD REPORTS

Directors Report (Saldana)

- **Holiday Concert** - Thank you to everyone who made the holiday concert a success
- **Drill Writer / Program Designer** – We will be switching to a new drill writer/program designer, Kevin Nix. Steve Vento will be the new music arranger. This team works closely together and will give us a more cohesive product earlier in the year. We will receive the show materials earlier this year, by August. Last year the drill was not received until early October.
 - o Kevin Nix's fees are \$11,000 and will require a retainer deposit of \$4,000. The balance of \$7,000 will be paid through the district budget from the 2020-2021 school year.
 - o Steve Vento's (Vento Music & Visual Designs, LLC) fees are \$XXXX and will require a retainer deposit of \$1,500. The balance of his fees for the year will be paid through our district budget from the 2020-2021 school year.

Last year's show was \$33,000 (\$14,500 from boosters and \$18,500 from district). This year's show will be \$21,500 (\$7,500 from boosters and \$14,000). There was discussion about trying to get the show completed for performance earlier than last year.

- Master Classes for All-State Music – Mr. Saldana proposed holding group master classes during after school practice time. It would be more cost effective than holding them during school time for three separate classes. The cost would be in the \$3,000 to \$4,000 range. It will be considered during next year's budget planning.
- Percussion Arrangers - Mr. Cisco Hance and Mr. Daniel "DC" Gutierrez will be staying as percussion arrangers.
- Side by Side Concert – Information on the side-by-side concert has gone out to the MS band directors.
- Valentine's Jazz Night – The Valentines' Jazz Night will be February 7, 2020. A Sign up Genius will go out for volunteers/donations.
- Ft Bend Education Foundation - The Jazz Band will be performing for the Fort Bend Education Foundation again. The theme is "A Night in Morocco". We may add the drumline and color guard as well. Mr. Saldana requested someone help us apply for a Founders Grant, due late January or early February. Eileen McGrath offered to assist with the application.
- Romeo Music – Romeo Music provided some microphone equipment. We will need to vote to reallocate funds to cover this unbudgeted expense from 9/21/19 in the amount of \$1,898.40.
- Area Retreat Masterclasses – These services have already been delivered and paid. Funds will be reallocated from the Summer Clinicians budget (\$410 balance remaining).
 - o Dan Gelock (Saxophone) – Univ. of Houston - \$100
 - o Peggy Russell (Flute) – Univ. of Houston - \$150
 - o Lilia Agard (Flute) – Houston Area Priv. Lesson Teacher - \$120

There was discussion about the need to receive approval for expenses prior to purchasing. There was also extensive discussion about whether this would be an appropriate use of booster funds next year since it benefits a very small number of students and similar programs like Indoor percussion are funded by individual families. The consensus was that participants should pay for at least a portion of their lesson fee.

President Report (Wallace)

- Charms update needed — Sectionals and rehearsals need to be added to Charms, as planning not possible for families/students with lack of notice. Mr. Saldana reported that this is related to an upgrade in Charms, and everyone will need to reload their syncs or access the new link.
- Budget - Budget for the next school year will be started now.

Vice President (Alexander)

- Disney Meeting – A mandatory parent/student meeting for participants will be on January 13th in the auditorium.

Treasurers Report (Shah)

- Financial Review
 - o Financial statements as of November 2019 and part of December were distributed. Sales tax will be filed before January 21st.
 - New check approvals:
 - o An amount of \$4,000 payable to KNIX Designs (Kevin Nix) for a retainer deposit for the 2020 marching band season. The rest of his \$7,000 will be paid through the district budget from the 2020-2021 school year.
- Shaffley motioned to approve. Alexander seconded. The motion was approved.

- An amount of \$1,500 payable to Vento Music & Visual Designs, LLC for a retainer deposit for the 2020 marching band season.
Peitsch motioned to approve. Shaffley seconded. The motion was approved.
- An amount not to exceed \$2,00 payable to Kevin Nix for school visits for the design of the show
Peitsch motioned to approve. Shaffley seconded. The motion was approved.
- An amount of \$1,898.40 to Romeo Music for microphone equipment for front ensemble. This is unbudgeted and will be covered from other areas.
Shaffley motioned to approve. McGrath seconded. The motion was approved.
- Three payments to area retreat master class instructors: An amount of \$100 payable to Dan Gelock from U of H for area retreat masterclass for saxophone. An amount of \$150 payable to Peggy Russell from U of H for area retreat masterclass for flute. An amount of \$120 payable to Lilia Agard for area retreat masterclass for flute.
McGrath motioned to approve. Peitsch seconded. The motion was approved.

E-Motions to ratify:

- Passed 12/12/19. Payment in the amount of \$3,338.50 to Mears Transportation Group for ground transportation during the Disney trip. Total includes cost and gratuity. The funds will come out of the Disney account.
- Passed 12/17/19. Payments totalling \$40,232.43 to Trouville Meetings & Events for the deposit and final payments for airfare on Southwest Airlines for students, staff and chaperones to Disney as well as student registration fees for 9 students not included previously. This will be paid from the Disney account.
 - Invoice 106 - \$34,412.43 for final payments on airfare.
 - Invoice 107- \$5,550.00 for deposit on airfare. Note-This amount was originally approved on 08/26/19, amount not to exceed \$6,950 and was not invoiced to us until now so it hasn't been paid.
 - Invoice 108- \$270.00 for registration fees for 9 students not previously included in payment to Trouville in July.

Note: A separate check for each invoice was made out to Trouville per request.
- Passed 12/18/19. Payment to Disney Destinations in amount of \$10,058.00 for final hotel balance at All Star Music Resort.
- Passed 12/18/19. Payment to Disney Destinations LLC in amount of \$49,579.70 for Disney park passes and meal vouchers.
- Passed 12/20/19. Payment of \$569.24 to Linda DiPaola for alterations of tuxedo shirts from Southeastern Performance Apparel.
- Passed 12/28/19. Payment to Universal Orlando in amount of \$14,395.00 for park passes and meal vouchers as well as express shipping of \$10 included.

Shah motioned to approve. Shaffley seconded. The motion was approved.

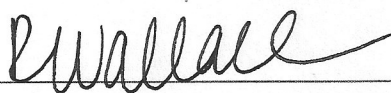
COMMITTEE REPORTS

Fundraising – Vanessa Santiago will organize a fundraiser for Jazz, Winter Drumline, and Winter Guard. We will need to be sure these groups are permitted to do a separate fundraiser from the band. The fundraiser being considered is plats of flowers. This will require parents from each organization to organize and execute this possible fundraiser, and funds will be distributed to groups based on participation.

Uniforms - New uniforms will need to be measured and may be delivered as early as March. We are looking to begin moving the old marching show uniforms out of our uniform room and will work with Mr. Saldana on this process.
Adjourned at 8:02 pm

Next Board Meeting on Tuesday February 4, 2020 6:30pm in the Band Hall.

Minutes typed by Michelle Ruben

President: 
Rachel Wallace