

**Ridge Point Band Boosters
Monthly Board Meeting
February 4, 2020 @ 6:30 PM**

MINUTES

Board Present:

VP	Tracy Alexander
Communications Dir	Stephanie Peitsch
Secretary	Michelle Ruben
Asst. Treasurer	Simonette Wolf
Member-At-Large	Eileen McGrath
Member-At-Large	Steve Shaffley
Treasurer	Nisha Shah

Board Not Available:

President	Rachel Wallace
Parliamentarian	Michael Beckelman

Directors: Chris Banos

Other Attendees: Monica Ray, Brenda Prezas, Vanessa Santiago, Nick DiPaola, Linda DiPaola

Board Vice President (Alexander) called meeting to order at 6:33 p.m.

Approval of Previous Meeting Minutes – 1/7/20 general member meeting.

Alexander proposed approval of the December minutes. Shaffley motioned to accept the minutes. Shah seconded the motion. Motion passed.

BOARD REPORTS

Directors Report (Banos)

- Percussion Show – The percussion show is coming together. We will have a video that we can share with the band kids so they can see the show.

President Report (reported by Vice President / Alexander)

- Board Nominations – We are working on finding people interested in board positions next year, as well as starting budget planning.
- Jazz Concert – Tickets will be sold next week. We still need volunteers for food and setup, preferably from Jazz Band parents.
- Equipment – Equipment repairs and updates are needed. These improvements will be used for marching season, but for winter percussion as well. Improvements include wheels and casters and a cart, as described under new check approvals.

Treasurers Report (Shah)

- Financial Review
 - o Financial statements as of December 2019 were distributed by email prior to the meeting. Sales tax of \$109.70 was paid.
 - o 1099s were sent to all of the contract employees.

- New check approvals:

- An amount of \$995.19 to reimburse Rachel Wallace for purchase of guard equipment bags from McCormick's. These will be a uniform item checked out to guard members and returned, and will be used for both Fall and Winter guard. This will utilize funds from pizza sales.

Beckelman motioned to approve. Shaffley seconded. The motion was approved.

- An amount not to exceed \$584.60 to reimburse Rachel Wallace for purchase of equipment repair and improvement items from Uline. This will benefit both Fall Percussion / show equipment and Winter Percussion. This will utilize funds from pizza sales.

Shaffley motioned to approve. Beckelman seconded. The motion was approved.

- An amount of \$500 to Drew Anderson for fees for drill writing for the indoor percussion show. This will come out of the percussion fees. **Peitsch motioned to approve. Shaffley seconded. The motion was approved.**

- E-Motions to ratify:

- Passed 01/14/20. Payment to Digital Performance Gear in amount of \$2,335.80 for flag silks and props for the winter guard show. This amount will come out of winter guard budget fees already paid for by the students.
- Passed 01/14/20. Check in amount of \$700 payable to Wyatt Roberson. He is a contract employee with FBISD as our Guard Coordinator and will not be receiving his 1/15/20 paycheck due to a glitch. Instead he will receive both his 1/15/20 and 1/31/20 paychecks at one time on 1/31/20. He has asked for an advance of \$700 for this missed paycheck, which will be included in his 1/31/20 paycheck. He will then at that time write a \$700 check back to the boosters no later than 2/3/20, if we approve this **ONE TIME advance**. He has signed and dated the agreement that he will do this if approved by the board.
- Passed 01/15/20. Payment to Leonetti Graphics, Inc. in amount of \$2,080 for shirts and string bags for the Disney trip. This amount will come out of the Disney fund.
- Passed 01/15/20. For 01/16/20 side by side concert, pizzas purchased from Houston Pizza Venture (Papa John's) not to exceed \$650.
- Passed 01/15/20. Reimburse Kristie Price for purchase of water and cookies not to exceed \$250, also for side by side concert.
- Passed 01/17/20. Payment to Gabrielle-Lyn Blanchard in amount of \$500 as pay for winter guard staff. This will come out of the winter guard budget.
- Passed 01/17/20. Payment to Kaile Guidry in amount of \$500 as pay for winter guard staff. This will come out of the winter guard budget.
- Passed 01/17/20. Payment to Band Room Orlando in amount of \$660 for instrument rentals at Disney. This will come out of the Disney account.
- Passed 01/21/20. Amended e motion. Reimburse Simonette Wolf for \$660 paid to Band Room Orlando to secure the instrument rentals for the Disney trip. ****Band Room Orlando wouldn't accept a check from the boosters less than 30 days prior to the rental.**
- Passed 01/23/20. Payment to Black and Pink Dance Supplies in amount of \$5,513.00 for both JV and Varsity winter guard uniforms. This amount will come out the winter guard budget from fees already paid by the students.

Shaffley motioned to approve. Pietsch seconded. The motion was approved.

COMMITTEE REPORTS

Transportation – We are looking into an upgrade for the trailer for a gate that comes up and down. This year we will need to replace rims on the tires, which are rusting. We also want to install moveable cabinets that secure to the wall. We are looking into the cost of these upgrades. Adam Miles is the shop teacher at Lake Olympia and may be able to help us with these projects. Any other ideas on upgrades to the trailer can be forwarded to Steve Shaffley. The 2 smaller drum major stands also need to be replaced. There are some smaller options at Home Depot that could be considered. Estimates will be finalized prior to budget for planning purposes.

Fundraising – A school site grant for \$5,000 was submitted by the deadline approximately 2 weeks ago. The founders grant was due in November, so we missed that deadline for this year. We applied for a new mixer board so we could use wireless more effectively. We also applied for pageant speaker carts that are powder coated. We should hear sometime within the next 2 weeks if the requests are granted. We will leverage this experience to request the Founders Grant due next November.

Uniforms – We finished uniform fittings for the new uniforms. The order should go in this week. Uniforms should be received in March

Year Book – For the past 2 years we are seeing decreasing sales and are now taking a loss due to declining sales. Last year we pre-ordered 38 and sold a few more when they came in. The minimum order is 40, but 50 is the same price. We also discussed charging \$15 instead of \$13, selling at a table at the concert, and possibly taking pre-orders at the beginning of the year next year, when fees are collected. It could be another optional item on the fees form.

Adjourned at 7:09 pm

Next Board Meeting will need to be rescheduled to either Monday March 2nd or Thursday March 5th at 6:30pm in the Band Hall.

Minutes typed by Michelle Ruben

President: _____



Rachel Wallace