

**Ridge Point Band Boosters
Monthly Board Meeting
12/09/19 @ 6:30 PM**

MINUTES

Board Present:

President: Rachel Wallace
Vice President: Tracy Alexander
Treasurer: Nisha Shah
Asst. Treasurer: Simonette Wolf
Communications Director: Stephanie Peitsch
Member At Large: Steve Shafley
Parliamentarian: Michael Beckelman

Board not available:

Secretary: Michelle Reuben
Member At Large: Eileen McGrath

Band Directors: not available

Other Attendees:

Vanessa Santiago, Brenda Prezas, Roland Prezas, Monica Ray, Thomas "Tootie" Blanchard, Heather Sanderson

Call to Order (Wallace)

- Board President (Wallace) called meeting to order at 06:37 p.m.
- Approval of Minutes – 11/05/19 meeting
 - Rachel Wallace proposed approval of the previous minutes. Tracy Alexander motioned to approve the minutes.
 - Nisha Shah seconded the motion. Motion passed.

BOARD REPORTS

Directors Report (Saldana/Burson/Banos/Roberson)—

- We will be using a new drill writer/program designer in addition to a new music arranger (winds) for our 2020-2021 Marching Band Show.
 - Drill Writer/Program Coordinator: Kevin Nix
 - Music Arranger (winds): Steve Vento
 - Returning for the 2020-2021 Marching Band Show will be our arrangers for the percussion section(s): Mr. Cisco Hance and Mr. Daniel "DC" Gutierrez. * Has been our percussion arrangers for about 2 years.
- Retainer deposit for 2020 Marching Band Season for Kevin Nix (KNIX Designs) in the amount of \$4,000. The rest of his \$7,000 will be paid through the district budget from the 2020-2021 school year.
- Retainer deposit for 2020 Marching Band Season for Steve Vento (Vento Music & Visual Designs, LLC) in the amount of \$1,500. The balance of his fees for the year will be paid through our district budget from the 2020-2021 school year.

*** These issues above have to be tabled for now and discussed when Saldana is present.

Plan is to discuss the above on the Jan 2020 meeting. Saldana wants to pay Kevin Nix and Steve Vento retainers now because they are starting to work on the show now (deposits are normally paid in Mar/April; the deposit costs are not included in the budget). The Board cannot approve retainer deposit until Saldana presents it and answers questions from the Board.

Other questions/concerns:

- Was Saldana happy with the show? (not about the kids' performance, but with the Drill Writer/ Program Coordinator for the money paid by the Band)
- What are the reasons we are changing Drill Writer and Music arranger next year?

- Will changing Drill Writer/ Music Arranger resolve the concerns regarding how quickly we can get our shows ready on the field like other 6A schools that we compete with?
- How much did the marching show cost? We need to get the numbers of the show's total expense (props, tech, other staff/help paid, etc.). We need to get the numbers from Saldana regarding how much were paid for the show. Retainer deposit cannot be paid without approval of the Board. We already have a deficit for this budget year per Shah.

President (Wallace)

- Fundraising ideas for Winter Drumline, Winter Guard and Jazz Band—working on ideas and will begin this in early January.
 - These programs are not supported by the Boosters for fundraising.
 - These groups can maybe combine efforts and do one fundraiser in the spring (selling flowers), then divide the funds raised vs every group doing an individual sale. Can maybe offer prizes (like gift cards) for the top 3 sellers.

Vice President (Alexander)

- None to report

Treasurers Report (Shah/Wolf)

Financial Review—November 2019 numbers; 990 Tax Return available for review if desired.
Financial statements to be emailed later by Nisha as she was having internet issues at home.

Check approvals—

New Checks - none

E- Motions to Ratify- December 2019 Board Meeting

- Passed 11/06/19
 1. Payment to Andrew Toth- \$661.31 for his instructional visit with the band on 10/16/19. This covers consult fee, airfare and hotel.
 2. Payment to Morris Audio Consulting (Beno Morris) in amount of \$500 for sound consultation fee. Both are in budget but \$500 or greater.
 3. Reimburse Mr. Saldana \$245.95 for payment of Beno Morris' airfare for visit here. This total is \$275.48 but \$29.53 are taxes which isn't reimbursable.
- Passed 11/07/19. Payment to Leonetti Graphics, Inc. for amount of \$1,257.00 for purchase of fall merchandise to sell for fundraising. This total includes the following:
 - RPHS Band & Guard Fleece Hoodie- \$830.00
 - RPHS Band & Guard Long Sleeve Shirt- \$427.00.
- Passed 11/11/19. Payment to Joanne Gore, CPA for \$820. This is her fee for preparing and filing our Boosters' 2018 tax return. It was originally budgeted for \$400, however it has increased because our filing status changed from Form 990EZ to Regular Form 990 due to income (> \$200,000 income; these include all deposits made, without taking out the expenses).
Also, need to record a change. On 11/6/19 we approved to reimburse Mr. Saldana \$245.95 for airfare he purchased for Mr. Morris' consult visit here. The actual amount is \$275.48. Taxes were taken out in original e-motion which was an error.
- Passed 11/13/19. Payment to Kristie Price in amount of \$1,794.99 for meals/supplies purchased for Senior night/Game day on 11/08/19. This meal wasn't included with the other meals approved on 10/02/19.
- Passed 11/13/19. Payment to reimburse Rachel Wallace \$1,246.00 for purchase of jackets for the guard from T- shirt Depot, LLC. In budget for guard fees, but over \$500.

- Passed 11/18/19. Reimburse Kristie Price in amount of \$1,671.82 for meals/supplies purchased for 11/15/19 Playoff game. This wasn't approved with the other meals on 10/02/19.
- Passed 11/20/19. Payment to Catrell Washington in amount of \$500 for his percussion tech fee during 10/01/19-11/01/19. In budget but \$500 or greater.
- Passed 12/02/19. Payment to TMEA 13, Band Division in amount of \$1,445.00 for region entry fees for 93 students.

Tracy Alexander motioned to ratify all the e-motions. Stephanie Peitsch seconded the motion. The motion was approved.

Communications Report (Peitsch) – none to report

Parliamentarian (Beckelman) – none to report

Secretary (Ruben) – not present

Member-at-Large (McGrath/Shafley) – none to report

COMMITTEE REPORTS:

Uniforms— none

Chaperones—none

Pit— none

Merchandise— none

Meals— none

Fundraising— *Thursday, 12/12/19 Papa Murphy's fundraiser.*

Next Fundraiser – 01/23/2020 (Thur) at Tropical Smoothie Café. They will donate 20% of sales made from 4-8 pm to the Band. Fliers and stakes will be provided closer to the date of fundraiser. This is a new store that needs our business and support. Vanessa will try to book Raising Cane's or Crawfish and Pho for Feb 2020. She will also try to reach out to Tony Levine of Chik Fil A again to get a Spirit night.

Additional comments:

- We are looking forward to Side by Side concert with the 8th graders on 01/16/20. Need to check if we are serving pizza and what was budgeted.
- Directors need to improve communications so parents/students are aware of sectionals and rehearsals and can plan accordingly. Sectionals schedule need to be added to Charms. Copy Mr. Brogan on communication if no reply from the Directors.
- Board positions available for next year, planning for this already. If interested in a job or know someone who is, reach out to Tracy.
- Upcoming mandatory informational meeting for Disney trip on 01/13/2020.

ADJOURNMENT — meeting adjourned at 06:57 pm

Next Board Meeting scheduled for Tuesday, January 7, 2020, at 6:30pm in Band Hall. Merry Christmas/ Happy Holidays/ Happy New Year to everyone!!

Minutes typed by: Vanessa Santiago

President:



Rachel Wallace