

**Ridge Point Band Boosters
Monthly Board Meeting
August 6, 2019 @ 6:30 PM**

MINUTES

Board Present:

President	Rachel Wallace
VP	Tracy Alexander
Secretary	Michelle Ruben
Parliamentarian	Michael Beckelman
Asst. Treasurer	Simonette Wolf
Member-At-Large	Steve Shaffley
Member-At-Large	Eileen McGrath

Board Not Available:

Treasurer	Nisha Shah
Communications Dir	Stephanie Peitsch

Directors: Luis Saldana, Christopher Banos, Wyatt Roberson

Other Attendees: Vanessa Santiago, Carolyn Borak, Kristie Price, Heather Sanderson, Linda Gaither

Board President (Wallace) called meeting to order at 6:40 p.m.

Approval of Previous Meeting Minutes – 6/3/19 general member meeting.

Wallace proposed approval of the June minutes. Beckelman motioned to accept the minutes. Shaffley seconded the motion. Motion passed.

BOARD REPORTS

Directors Report (Saldana)

- New Assistant Band Director, Will Burson, has joined the staff. He will be formally introduced at Parent Preview on Thursday.
- New communication protocol – Please contact Mr. Saldana directly for any information or decisions needed.
- Budget – Request to use \$2,000 from wind ensemble summer techs for percussion technician needs.
- Macbook Pro – It has been stolen from the band office, and a police report has been filed. A replacement is needed for the show audio needs. It will be kept locked in Mr. Saldana's drawer. It was recommended that we look at the insurance coverage to ensure the most appropriate coverage is maintained on our property. Property can also be transferred to the district for ownership and covered under District insurance.
- Kids are doing great – Winds are through 4 out of 5 parts of the show. Percussion has 3 of 5 movements done. Guard has learned choreography for the first two parts of the show. There are 36 members in the colorguard. 5 dance team tunes this year, about another 7 stand tunes.
- UIL region marching band will be at Hall stadium again on October 22nd, and Ridge Point band will be helping run it.
- Kids will begin using their Smart Music apps in the next few days.
- The prototypes for the new 2020/2021 uniforms were shown.

- RPHS band will be doing the Fort Bend County fair this year.

President Report (Wallace)

- Sponsorships – The final deadline for family and corporate sponsorships is this Friday and will be announced on Thursday at the Parent Preview. There are also some people on the committee working on grants.
- Dining Cards – The dining cards are going well, and the kids are very motivated by the prizes.
- Panoramic Picture – We are working on the panoramic picture in formal uniforms in September. An informal one will be taken in August.
- Staff Breakfast – The fine arts boosters will be feeding the staff on Thursday August 8th.
- Firetruck event – The kids had fun getting soaked by the fire truck today.
- Parent Preview – The parent preview will be this Thursday at 7pm. The committee will be introduced and contacts given.

Vice President (Alexander)

- Disney Chaperones – Chaperones have been selected and payments will be collected. Family packets will be opened after final ticket amounts are confirmed.
- Pizza Sales – Pizza sales are reduced to 1/3 this year. There will also be pizza for sales each day in the cafeteria, which will reduced sales on Wednesdays.

Treasurers Report (Shah)

- Financial Review
 - o Financial statements as of July 23, 2019 were reviewed.
 - o Overdue amounts are being collected.
 - o Internal Audit was completed a couple of weeks ago.
- New check approvals:
 - o \$1,000 to Dean Westman for 2/24/19 invoice for the 2019 Deposit for show design. In budget, but over \$500.
Beckelman motioned to approve. Alexander seconded. The motion was approved.
 - o An amount not to exceed \$950 to Kristie Price to reimburse for purchase of 4 cooler and 4 tents for contest and homecoming games. This will use money from foundations books (in “fair share”) as well as a small amount from the drum major camp, as none of the drum majors attended.
Beckelman motioned to approve. Shaffley seconded. The motion was approved.
 - o \$888.30 to Rachel Wallace to reimburse for purchase of 70 snark tuners.
Alexander motioned to approve. Beckelman seconded. The motion was approved.
- E-Motions to amend and ratify:
 - o Passed 5/7/19: Payment to Leonetti Graphics for 2019-20 Show shirts not to exceed \$2000.
Proposed amendment to a total of \$2,292. This is an increase of \$292.
 - o Passed 5/7/19: Payment to Fritz Chair for Juguzzies not to exceed \$2240.
Proposed amendment to a total of \$2,720. This is an increase of \$480.
 - o Passed 5/7/19: Payment to Ultimate Drill Book for dot book app purchase not to exceed \$1600.
Proposed amendment to a total of \$1,689.20. This is an increase of \$89.20.

- Passed 7/9/19. Payment to Georgie Girl for \$2268 which is deposit for 41 guard costumes for fall.
Proposed amendment to a total of \$2,767.50. This is an increase of \$499.50
- Passed 7/16/19. Payment of \$1992.70 to Rachel Wallace as reimbursement for purchase of 13 rifles and 10 sabers for guard.
Proposed amendment to a total of \$2,018.70. This is an increase of \$26.
- Passed 7/20/19. Payment of \$645.38 to Simonette Wolf as reimbursement for purchase of 101 water jugs from Academy.
Proposed amendment to a total of \$604.99. This is an increase of \$40.39, which is tax that is subtracted from purchase.

Beckelman motioned to approve. Shaffley seconded. The motion was approved.

E-Motions to ratify:

- Passed 6/5/19. Reimburse Ray Waters \$563.15 for payment of Website subscription.
- Passed 6/24/19. Booster UPS PO box renewal for \$300 to cover next 15 months.
- Passed 6/24/19. Reimburse \$540 to Nisha Shah for payment of Quickbooks subscription.
- Passed 6/24/19. Payment to Mr. Andrew Toth for visit with the band on 05/16/19. This covers his instructional visit and airfare for \$580.43.
- Passed 6/28/19. Payment \$1500 to Mr. Wyatt Roberson for summer camp work from May-June 2019.
- Passed 6/28/19. Payment to Ms. Ellie Parker \$560 for master classes taught in 2018-2019.
- Passed 6/29/19. Payment to Time Cleaners \$637.25 for dry cleaning of concert tuxedo jackets/trousers and dresses.
- Passed 7/9/19. Payment to reimburse Vanessa Santiago \$219 for dining discount cards purchased through Plastic Card Experts-to be used for fall fundraising.
- Passed 7/26/19. Payment \$437.50 to Yearbook Life for deposit of 2018-2019 yearbook order.
- Passed 07/26/19. Payment of \$198 to The Crystal Ranch for caps purchased to sell as merchandise for fundraising.
- Passed 07/29/19. Payment to Mitch Rogers of \$3,200 for show drill design. The Band boosters are covering this amount out of the \$11,000 total.
- Passed 07/30/19. Payment to Landy Wyatt Roberson \$1,500 for July Camp and Band Camp.
- Passed 07/31/19. Payment \$1370.93 to Lone Star Percussion for the purchase of mallets for 20 students. Using the \$80 percussion fees collected minus the \$200 for foundation books. Collected from students \$80 @ 20m students+ \$1,600. \$1,400 available to use, but was not in the budget.
- Passed 07/31/19. Payment to Trouvaille Meetings and Events for \$3,120 for Disney 2020 student registration fees and \$7.35 for postage to send the hotel deposit.
- Passed 08/01/19. Payment to Catrell Washington \$960 for battery percussion tech work at summer band camp.
- Passed 08/01/19. Payment to Jordan Masters \$960 for front ensemble percussion tech work at summer band camp.
- Passed 08/01/19. Payment to reimburse Mr. Saldana \$117.68 for Mr. Toth's hotel stay during instructional visit with the band in May 2019.

Shaffley motioned to approve. McGrath seconded. The motion was approved.

Parliamentarian

- Request to not make activities with short notice mandatory, as happened today with a request to show up for a Pep Rally at 7:30am in the morning with less than a day notice.

COMMITTEE REPORTS

Historian/Yearbook – Yearbooks are in the mail and should arrive on Thursday. We will hopefully have them for Parent Preview. We will look at a May distribution date for this school year.

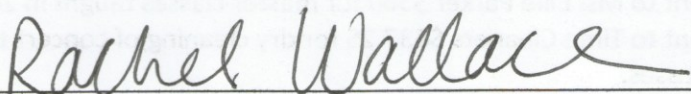
Merchandise – Deadline for Fan Gear ordering has been extended to Thursday.

Uniforms– The make-up uniform fitting is August 17th. We will announce the hours and may schedule sewing that day also.

Adjourned at 7:40 pm

Next Board Meeting on Tuesday September 3, 2019 6:30pm in the Band Hall.

Minutes typed by Michelle Ruben

President: 
Rachel Wallace