

Ridge Point Band Boosters
Monthly Board Meeting
March 1, 2022 @ 6:30 pm

MINUTES

Board Present:

President	Brenda Prezas
Vice President	Monica Ray
Treasurer	Kristen Belbin
Asst. Treasurer	Marina Ouano
Communications Director	Kristen Blomstrom
Secretary	Corrie Da Vera Cruz
Parliamentarian	Shanda Guillory-McClure
Member-At-Large	Seema Weinig
Member-At-Large	Kevin Sareen

Board Not Available:

Kristen Belbin, Corrie Da Vera Cruz, Shanda Guillory-McClure

Directors:

Luis Saldaña

Other Attendees:

Gretchen Retteghieri

Call to Order (Prezas)

- Called meeting to order at 6:36 pm.
- Kevin Sareen to take meeting minutes
- Approval of 02/7/22 Meeting Minutes. Monica Ray motioned. Kristen Blomstrom seconded. Meeting minutes were approved.

BOARD REPORTS

Directors Report (Saldaña/Burson/Baños)—

- Sound system items that need purchasing:

Quantity	ITEM	PART #	SubTotal	Company
4	Pro Co EXM-3 Excellines XLR-XLR Patch Cable - 3'	XLR3	\$79.96	Sweetwater
8	Pro Co EXM-5 Excellines XLR-XLR Patch Cable - 5'	XLR5	\$167.92	Sweetwater
4	Laird PWRCN20-AB-3 Neutrik powerCON Power Cable - 3 Foot	PWRCN20-AB-3	\$113.96	Markertek
1	Middle Atlantic Products HP Rack Screws 100-pack	HP	\$33.30	Sweetwater
6	4 in. Raised Ground Welded Square Electrical Box	434981	\$17.70	Homedepot
6	3/4 in. Flexible Metal Conduit (FMC) Connector (3-Pack)	856002	\$23.10	Homedepot

1	3/4 in. x 10 ft. Electric Metallic Tube (EMT) Conduit	1002243884	\$11.70	Homedepot
1	Yamaha Tio Stage Snake For TF-Series	TIO1608-D	\$1,040	Fullcompass
1	Southwire 2588SW0002 Outdoor Extension Cord 50ft	B00004SQF4	\$40	Amazon
0	15-Amp 125-Volt NEMA 5-15P Extra-Hard Use GCM Plug - Male	3635378	\$9	Menards
1	100ft - 3/4 inch Flexo PET Expandable Braided Sleeving	B074GMCGZX	\$50	ProWireUSA
1	1 Inch 3:1 Dual Wall Adhesive Heat Shrink Tubing	B07CVYH99R	\$10	Amazon
1	PRO CO 50' SHIELDED CAT 5E ETHICON CABLE	PCE2-50	\$80	Fullcompass
1	ART P16	P16	\$95	Fullcompass
1	Middle Atlantic UNI-1-C	UNI-1C	\$54	Fullcompass
1	Neutrik NAC3MPB-1 Powercon Receptacle Power Out - Gray / panel	NAC3MPB	\$3.26	Markertek
1	Neutrik NAC3MPA-1 powerCON Receptacle Power In - Blue / panel	NAC3MPA	\$3.50	Markertek
2	Neutrik NE8FDP etherCON RJ45 Feedthru	NE8FDP	\$20.38	Markertek
12	Pro Co EXMN-3	EXMN-003	\$17.95	Fullcompass
1	5ft Red Shielded CAT6 Ethernet Patch Cable, Snagless Boot, 10 Pack	PC6S-RE-05-10PK	\$61.59	Cablesandkits
1	CyberPower OR700LCDRM1U Smart App LCD UPS System	B000XJLLKG	\$289	Amazon (Komputer plus Peripherals)
1	CyberPower OR1500LCDRM1U Smart App LCD UPS System	B0016P7HJA	\$495	Amazon (Komputer plus Peripherals)
1	YAMAHA DANTE I/O EXPANSION CARD FOR YAMAHA TF SERIES MIXERS	Yamaha NY64-D Card	\$500	Fullcompass

TOTAL: \$3,216.39

- Need to fly in Mr. Edward Morris to put these items together.
 - Cover cost of Flight from MDW - HOU (\$400)
 - His fees for working 3/28-4/1 (\$1800)
- Luis Saldaña suggested we purchase items now. Discussed making speaker panel to power speakers. It will take time to put all items together. The expansion card allow us to take microphone cable into mixer board. These items are long overdue. Would like to pay this from extra funds left over. Need to have Mr. Morris put items together. He has done this before. Some items will be shipped to him but he will have to travel to Houston to finish.
- Brenda noted this sound system was originally purchased from a grant in which we only bought the speakers. Due to pandemic, we put accessories on hold.
- Brenda stated possibly the fund come from Pizza profits but Kristen Belbin will have to confirm.
- Brenda presented motion for total cost of sound system items not to exceed \$3450. Monica seconds. Motion passes.
- Luis Saldaña discussed starting to put music together for next year's show. March 8th Kevin Nix flying to Indianapolis to work with people on costume.
- Monica Ray motions to cover Mr. Edward Morris fees of \$1800 for time period of March 20 through April 1. Kristen Blomstrom seconds. Motion passes.
- Luis Saldaña thinks we can pay for Mr. Morris by creating purchase order. Brenda states if District cannot cover this expense a motion has passed which will serve as a backup

President (Prezas)—

- Band Banquet
 - Proposed budget per Leslie Piwovar (based on 150 students in the Commons – Finding a place off site was too expensive ; Just bringing the banquet back was the main focus):
 - Dinner - \$3,750 (\$25 per student)
 - DJ - \$750 (high end estimate)
 - Photo Booth - \$750 (high end estimate)
 - Decorations - \$800 (balloons, table centerpieces, etc)
 - Take-Away Gift - \$675 (\$4.50 per student)
 - Total = \$6,725
 - We can save money by:
 - Initially we discussed saving money by having Senior students DJ the evening. Seema suggested hiring a DJ. Consensus was to get student to create a playlist. Maybe the Senior students can provide the songs but we should hire a DJ.
 - Photo Booth—run by one of the parent photographers; can purchase or borrow some fun accessories like on Valentines. Maybe we can get a photo printer that connect to an iphone in lieu of photo booth.
 - Take away Gift—there is a separate budget for Senior gifts and they can manage with getting only 1 gift that evening. So, the count & cost can be decreased by the number of seniors. We decided to only give gifts to Senior which matches what’s been done in the past and only give gifts to Seniors (thus eliminating this part of budget).
 - We need to aim for \$5k, costs above current budget will be taken from Pizza sales profit
- Committee Chairs 2022-23
 - This month will start recruiting for the following open positions
 - Meals Committee Co-Chair (1 open)
 - Fundraising (1 open)
 - Merchandise Committee Co-Chair (2 open)
 - Sponsorship Committee Co-Chair (new)
 - Uniform Co-Manager (new)
 - Announcements will be made via newsletter and social media describing various committee chair responsibilities
- April Election
 - Will continue to use online Jotform E-Ballot for voting to approve Executive Board and Budget for 2022-23
 - Will create the ballot in March to be ready by April voting
 - Need to consider revising Bylaws to reflect use of E-Ballot; would need to be approved in April’s election
- Band Registration
 - Will begin editing and revising online Jotform for the 2022-23 school year
 - Registration to begin no later than May 1, 2022

Vice President (Ray)—

- **Mattress Sales Fundraising**
 - Last done in Spring 2019
 - Donation (profit from sales) of \$5,258
 - Volunteer requirements: Put up yard signs in front yard and other high traffic areas. Inform everyone we know about it through social media and any other means.
 - The company supplies flyers and yard signs.
- **Sponsor Campaign 2022-23**
 - Initial planning will begin in March
 - Need to recruit volunteers as soon as possible
 - Approaching previous and new sponsors to begin no later than mid-April

Treasurers Report (Belbin/Ouano) –

- The financial reports for February 2022 to be completed by the end of this week and emailed out.
- Outstanding Band Fees still due \$21,551.05. There are 100 students that still owe fees.
- Jazz Band concert tickets sales totaled \$1,340.
- Winter Guard's Bake Sale totaled \$438
- Budget planning for 2022-2023 school year
- **Check approvals/E-motions to ratify**
 - Passed on 2/1/22. Check #2762 \$678.10 for Winter Guard student rifles
 - Passed on 2/4/22 Check #2769 \$1,990.00 for January 28, 2022 pizza fundraiser
 - Passed on 2/3/22. Online/ACH payment \$1,113.42 for Winter Guard gloves/equipment bags
 - Passed on 2/10/22. Check #2770 \$1,000.00 for Winter Guard technician, Ryan Hawks
 - Passed on 2/16/22. Check #2772 \$774.00 for UIL solo & ensemble contest fees
- 5 above e-motions and check approvals: Brenda Prezas motioned. Monica Ray seconds. The e-motions and check approvals were ratified.

Communications Report (Blomstrom) - None

Parliamentarian (Guillory-McClure)

- Panel of Executive Board Nominees for 2022-23 are as follows:
 - President—Kristen Blomstrom
 - Vice President—Brenda Prezas
 - Secretary—Corrie Da Vera Cruz
 - Treasurer—Marina Ouano
 - Assistant Treasurer—Kristen Belbin
 - Communications Director—Nikki Henderson
 - Parliamentarian—Gretchen Retteghieri
 - Members-at-Large—Kevin Sareen and Monica Ray

Secretary (Da Vera Cruz) - None

Member-at-Large (Weinig/Sareen) - None

COMMITTEE REPORTS:

Historian (Monica Ray):

- End of year photobook
 - For the last 2 years, we haven't made a book due to the pandemic. Interest had been waning in years prior to pandemic.
 - Unless someone is really interested in putting one together, we won't have one this year either.
 - Decided to keep Smugmug which has yearly fee and have all of the original picture when band started.

Adjournment

- Meeting adjourned at 7:34 pm.
- Next meeting scheduled for Tuesday, April 5, 2022 at 6:30pm in the band hall.

Minutes typed by Kevin Sareen.



Brenda Prezas, President.